

safe conferences with **marcus evans**

Let us focus on your safety so you can focus on your business

At **marcus evans**, the well-being of our clients and employees is our top priority and we are committed to doing everything in our power to keep our conferences safe and successful. For this reason, we are taking the necessary steps to minimize risk and enhance safety.

In anticipation of keeping our conferences safe we have reviewed all areas of our event delivery and a detailed plan is always in place; from the registration process to the setup of our presentations, as well as our meals and networking activities.

A **marcus evans** conference is, by its very nature, a safe event to attend. Our events are exclusive and allow controlled business interactions in a safe space. Our conferences are not large events like a trade show but a limited gathering of executives where every precaution will be taken to protect our attendees.

Our primary goal is to ensure that your participation is in an environment that is safer than most of you will encounter during your normal day including a visit to a supermarket or a commute to work. **Your safety is our first priority.**

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PRIOR TO YOUR ARRIVAL

marcus evans conferences works exclusively with hotels and venues that are committed to the well-being of their guests and are adhering to the latest health and safety regulations. All event spaces at the conference hotel and venue are reviewed thoroughly.

When needed, spaces have been secured to make certain that the necessary social distancing and sanitation can be applied during presentations, interactive sessions, banqueting functions, etc.



As the emphasis of **marcus evans** conferences is always on "quality over quantity" we can ensure the **NUMBER OF ATTENDEES** and the **VENUE SET UP** is optimized to ensure the safety of all participants



HAND SANITIZER STATIONS or **WIPES** will be made available throughout the venue



REORGANISED SEATING in presentation rooms will allow ample space between attendees and will adhere to social distancing norms



MASKS AND GLOVES may be provided for you as and when necessary



HIGH-TOUCH POINTS AND COMMUNAL AREAS will be disinfected regularly by hotel staff throughout the day



Additional **REGISTRATION STATIONS** and **TOUCHLESS FEATURES** may be set up to minimize queuing and contact



STAGE, LECTERN AND MICROPHONES will be disinfected regularly

Buffets and other communal type meals may no longer be provided and instead **PLATED** or **BOX MEALS** may be served according to social distancing and health guidelines

WE LOOK FORWARD TO WELCOMING YOU TO OUR EVENT.